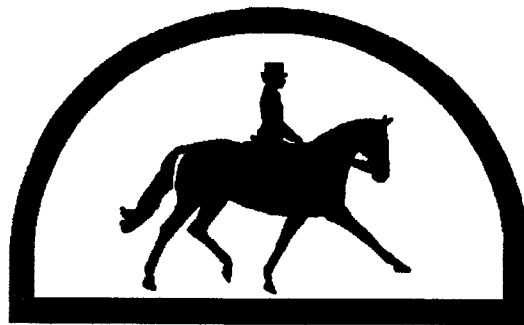


# **SVDA Membership Manual 2009**



**Southeast Virginia Dressage Association**

## **From the Southeast Virginia Dressage Association Articles of Incorporation:**

The purposes of the corporation shall be:

- a. To promote and encourage greater participation and a higher standard of accomplishment in dressage throughout the Southeast Virginia area.
- b. To improve the general understanding of dressage through educational clinics, demonstrations, courses of study, forums and seminars.
- c. To promote and encourage public interest in and support of dressage in general and to provide, in particular, opportunities for evaluation of the progress in the art of dressage.
- d. To promote and facilitate cooperation between and among the members of this organization and members of similar organizations throughout the State, the nation and elsewhere.
- e. To work closely with United States Dressage Federation, and to cooperate with other organizations in matters of common concern.

## Table of Contents

SVDA Board of Directors.....	3
SVDA Bylaws.....	4-7
SVDA Policy.....	8
Calendar ~ 2008.....	9
Junior Mentoring Program .....	10
SVDA Education Scholarship Program.....	11-13
SVDA Clinic Application (also found on <a href="http://www.gosvda.org">www.gosvda.org</a> ) .....	14
Schooling Show Information .....	14-15
SVDA Volunteer Jobs Information.....	15-16
SVDA Schooling Show Entry Form (also found on <a href="http://www.gosvda.org">www.gosvda.org</a> ) & class list.....	17-18
SVDA Year-End Awards Program .....	18-26
SVDA Championship & Schooling Show Criteria.....	27
VADA Shel Gafford Memorial Award.....	28
SVDA Recognized Show Volunteer Positions.....	31
SVDA Video Library.....	32-33
SVDA Membership Application (also found on <a href="http://www.gosvda.org">www.gosvda.org</a> ) .....	34

## SVDA Board of Directors ~ 2009

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**Secretary:**

Tristin Hardy  
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**Treasurer:**

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**Awards:**

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Chesapeake, VA 23322  
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**Clinics & Programs:**

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**Membership:**

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Suffolk, VA 23434  
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**Licensed Show Chair:**

Amanda St. John  
20050 Horseshoe Rd  
Carson, VA 23830  
434-246-4367  
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**Ways & Means:**

Corinne Meadows  
245 Holbrook Arch  
Suffolk, VA 23434  
757-935-7441  
[Ltsassy1@aol.com](mailto:Ltsassy1@aol.com)

**Web Master:** Wendy Murray  
[vablond25@aol.com](mailto:vablond25@aol.com)

## VADA Board of Directors ~ 2009

**President:**

Bettina Longaker  
540-832-7611  
[Vadvirag8@gmail.com](mailto:Vadvirag8@gmail.com)

**Vice President:**

Beth Rippel  
757-485-1992  
[horsemomva@yahoo.com](mailto:horsemomva@yahoo.com)

**Secretary:**

Alison Douglas  
804-541-1857  
[adouglas@fasmart.com](mailto:adouglas@fasmart.com)

**Treasurer:**

Jessie Ginsburg  
703-538-4282  
[sardburg@aol.com](mailto:sardburg@aol.com)

**Awards/Membership**  
**See your Purple book**  
[horsemomva@yahoo.com](mailto:horsemomva@yahoo.com)

**SVDA VADA REPs:**

Beth Rippel  
Sandy Johnson  
Robyn Nunnally

## USDF Region One ~ 2009

**Director:**

Alison Head  
540-338-7310  
[lookingglassfarm@erols.com](mailto:lookingglassfarm@erols.com)

The annual membership publication for the Southeast Virginia Dressage Association,  
a chapter of the Virginia Dressage Association.

*VADA is a Group Member Organization (GMO) of USDF  
and all members are automatically USDF Group Members.*

# Bylaws of SVDA, Inc.

## A Chapter of the Virginia Dressage Association

Approved by the Board of Directors following General Membership Review, December 12, 1999

### Article I: Name and Purpose

Section 1. The name of this organization shall be The Southeast Virginia Dressage Association, Inc., a chapter of the Virginia Dressage Association, to be known officially as VADA/SVDA.

Section 2. The purposes of this organization, VADA/SVDA, are as set forth in the Articles of Incorporation, which were issued by the State Corporation Commission of the Commonwealth of Virginia on July 10, 1980.

Section 3. The organization is a membership corporation. Membership requirements are as set forth in the Articles of Incorporation and in these Bylaws.

Section 4. This association agrees to be governed by the Constitution, By-Laws and Standing Rules of the Virginia Dressage Association.

### Article II: Board of Directors

Section 1. The operation of this organization shall be governed by the Board of Directors. The policies shall be such as are determined by the Board of Directors, within the scope of the organization as set forth in its Articles of Incorporation and in these By-Laws.

Section 2. The Board of Directors shall consist of seven (7) officers, [President, Vice-President, Secretary, Treasurer and 3 VADA Representatives, who may serve as committee chairmen] and eight (8) directors who shall be elected as hereinafter provided in Article 4, Section 2. The immediate past president shall be a member of the Board, ex officio, without a vote.

Section 3. Meetings of the Board shall be held at such times and places as determined by the President, to be at least three (3) times per year.

Section 4. Special meetings of the Board of Directors may be called by the President with five (5) days notice to each member of the Board.

Section 5. One third of the total number of Members of the Board plus one shall constitute a quorum at any meeting of the Board of Directors. If less than a quorum is present, no business may be transacted. Less than a quorum may adjourn the meeting to another fixed time and place.

Section 6. The President of the Association shall serve as Chairman at all meetings of the Board of Directors; in the absence of the President, the Vice-President shall serve as chairman of the meeting. In the absence of the Vice-President, the Secretary shall call the meeting to order.

Section 7. An Executive Committee to be made of the seven (7) officers shall have and exercise authority of the Board of Directors, except that such committee may not approve an amendment to the Articles of Incorporation, the By-Laws, or any plan for the disposition of any of the property or assets of the Association or its dissolution.

All transactions and other activities of the Executive Committee shall be reported in full at the next regularly scheduled meeting of the Board of Directors.

### Article III: Representation to VADA

Section 1. Representative/Delegates to the State Board of Directors are empowered to vote for the chapter as prescribed in the VADA By-Laws.

### Article IV: Officers

Section 1. Officers of the organization shall be President, Vice-President, Secretary, Treasurer and three (3) delegates to VADA. Officers shall be elected by the membership in the manner set forth in these By-Laws. These officers shall be members of the Board of Directors.

Section 2. Officers of the organization shall serve for a period of one year from January 1 to December 31 of the year following their election, or until their successors can be elected and qualified.

Section 3. The President shall preside at the General Membership meetings and meetings of the Board of Directors. The President shall be responsible for the conduct of the operating details of the Association, subject to the authority of the Board of Directors. The President shall direct the operation of the organization and its committees in carrying out the purposes established by the Articles of Incorporation, these By-Laws and the directives and resolutions of the Board of Directors or its Executive Committee.

Section 4. In the absence of the President, the Vice-President shall exercise the power and duties of the President. The Vice-President shall maintain a record of volunteer service and assist the committees in obtaining volunteers. The office of Vice-President shall be considered a training period for assuming the office of President.

Section 5. The Secretary shall give notice and keep minutes of all meetings of the Board of Directors and of the Association. The Secretary shall be custodian of the records, which shall include a list of the policies enacted by the Board, keep the roll of all members, and discharge such other duties as may be assigned to the Secretary by the Board of Directors or the President. A copy of the minutes of all meetings of the Association and the Board will be maintained by the Secretary in the organization's files. The Secretary shall, in the absence of the President and the Vice-President, call any meeting to order.

Section 6. The Treasurer shall collect all revenues of the Association and shall, within thirty (30) days, pay all debts of the Association incurred by the Board of Directors or its authority. The Treasurer shall keep the Association's accounts. At the first regular meeting of the Board after the end of the fiscal year, the Treasurer shall submit to the Board of Directors the accounting of revenues and expenses of the Association and any other financial information required by the Board. The Treasurer shall also report at each regular meeting of the Board of Directors the financial condition of the Association at the close of the previous month. A signed copy of these reports shall be submitted to all Board Members. A copy will be kept in the Treasurer's files. The Treasurer's reports and accounts shall be subject to such directions as the Board of Directors and these By-Laws may require. The fiscal year of the Association shall be the calendar year.

Section 7. The Treasurer shall disburse all funds of the Association by check. The Treasurer shall be responsible for having the organization's financial records audited before handing over the books to a new Treasurer, or at least every five years, or at the request of a majority of the Board of Directors. The Treasurer will send USDF membership affiliation funds to VADA as well as other funds required by VADA on a prorated basis for this chapter. The Treasurer shall file yearly IRS forms in consultation with the President. A copy of the yearly IRS tax forms shall be filed with the Secretary.

Section 8. The three (3) representatives to VADA will attend VADA Board meetings, voicing the opinions of this chapter. In addition, they may have collateral duties on the Board.

Section 9. At the expiration of his term of office, each officer or director shall transfer to his successor the following:

1. All records and a written report containing a synopsis of the activities of his term of office.
2. Recommendation for future considerations.

This shall be done at the mandatory December transfer meeting where both the outgoing and incoming Board will be present.

In the event that an officer resigns or is removed from office, the information required by this Section 9 will be transferred within two (2) weeks to the President of the Association.

Section 10. Any officer or director may be removed from his position before normal expiration of his term by a majority vote of the entire Board of Directors.

Section 11. Any vacancy in any office must be filled within sixty (60) days by a majority vote of the members present at any meeting of the Board of Directors at which time a quorum is present.

#### **Article V: Committees**

Section 1. The Chairmen of the following standing committees shall be elected to the Board from the General Membership, for a term of one (1) year:

- a. Awards & Public Relations
- b. Membership
- c. Scholarship
- d. Clinics & Programs
- e. Ways and Means
- f. Schooling Shows
- g. Recognized Shows
- h. Newsletter

The Chairman of each standing committee shall select committee members from the general membership of the Association.

## **Article VI: Funds of the Association**

Section 1. The fiscal year of the Association shall begin on January 1 and end on December 31 of each year.

Section 2. The functioning of the organization shall be supported by dues, contributions, and fund- raising projects.

Section 3. The annual membership dues shall be as set by policy of the Board of Directors.

Section 4. Dues shall be payable upon date of initial membership application and renewal due on January first of each year.

Section 5. All funds of the Association shall be deposited within thirty (30) days of receipt of the funds, or of the event for which the funds are collected, to the credit of the Association at such bank(s) as the President may select, subject to the authority of the Board of Directors.

Section 6. The financial affairs of the Association shall follow generally accepted accounting practices and reports of receipts and expenditures shall be available whenever the Board of Directors may require.

Section 7. The Board may establish appropriate accounts in bank(s) or other financial institutions in order to carry out the purposes of these By-Laws.

Section 8. The organization shall not operate for profit. In the event of the dissolution of the Association, any surplus funds or other assets shall be distributed to the USDF, provided such distribution is consistent with the provisions of the Articles of Incorporation.

## **Article VII: Compensation**

Section 1. Neither the officers nor the directors of the Association shall receive salaries or other compensation, but bona fide expenses of the Association, if any, may be allowed with Board approval.

## **Article VII: Awards**

Section 1. The Awards Policy shall be set by the Board of Directors and published semiannually in the Newsletter.

## **Article IX: Meetings**

Section 1. There shall be at least three (3) general membership meetings per year, one of which will be in the fall, prior to November 24, for the purpose of presentation the slate of Board candidates from the nominating committee and acceptance nominations from the floor; and one meeting which will be the awards meeting in January.

Section 2. Notice of all meetings of VADA/SVDA shall be mailed to each member at least ten (10) days before the meeting and shall state the time, place and purposes of the meeting. Such notice may be published in the Newsletter.

Section 3. Special meetings shall be called by written request of 10% of the members to the secretary.

## **Article X: Nominations and Elections**

Section 1. On or about September first, the President shall appoint a Board member as the Chairman of the nominating committee. The Board shall then elect one additional Board member and one member from the general membership to serve on the committee.

Section 2. The committee shall submit its slate of nominations at the fall meeting. Nominations shall also be taken from the floor at that meeting.

Section 3. To be eligible for an office in VADA/SVDA, the nominee must be a senior member in good standing and must agree to serve in the office. The Nominating Committee shall nominate at least one candidate for President, Vice-President, Secretary, Treasurer and eight (8) directors. VADA representatives may assume collateral duties on the board.

Section 4. The ballot shall be printed in the November Newsletter. (If necessary, publication of the November Newsletter may be delayed until the ballot is presented.) Each member of VADA/SVDA shall receive one ballot. Completed ballots are to be mailed to the current secretary of the association who will tally the votes and forward the results and the ballots to the current SVDA president.

**Article XI: Emblem****Article XII: Selection of Honorary Members**

Section 1. Recommendations for honorary membership shall be presented to the Board of Directors for consideration. A majority vote of the entire Board of Directors will be necessary for selection of honorary members.

**Article XIII: Amendments and Revisions**

Sections 1. The Articles of Incorporation and the By-Laws of the Association may be amended or revised by the Board of Directors upon thirty (30) days written notice to the General Membership, setting forth the proposed amendment, amendments or revisions. If no more than one-third of the membership indicates disapproval in writing to the Secretary the By-Laws shall be considered amended or revised.

**Article XIV: Rules**

Section 1. Except as otherwise provided by the By-Laws of the organization, the proceedings of all meetings of the Board of Directors shall be conducted in accordance with Roberts Rules of Order.

# SVDA Policy

The following are a list of policies adopted by the SVDA Board of Directors and not covered elsewhere in this manual. A policy statement determines the operating procedure of the club and may be changed by a majority vote of the Board, unlike the Bylaws, which may be changed or amended with the approval of the General Membership. The dates in parenthesis indicate the month and year in which the policy was passed.

## Awards

- An SVDA member who is leasing a horse is considered the owner for the purpose of showing and awards. The actual owner of the horse does not have to be a member of SVDA for the horse to be shown or to qualify for awards. (3/66)
- The show secretary's signature of the SVDA annual achievement award application form is waived, providing a copy of the front page of the particular test for which the score is being submitted accompanies test scores submitted for consideration. (10/98)

## Board of Directors

- If a Board member misses more than three consecutive meetings, that member will be removed and replaced by the Board. (4/93)
- Board approval is required for Board Member expenditures of \$50.00 or greater. (1/99)

## Fiscal Policy

- Dues shall be payable upon date of initial membership application and renewal, due on January first of each year. All members who have not paid their dues by March first shall be dropped from the membership roster. Upon payment of the annual dues, membership and privileges will be reinstated. Dues are to be paid to the Treasurer of the Association or the Membership Committee Chairman who will transfer such funds to the Treasurer of the Association. Annual dues cover the period from January first through December thirty-first of the current year. Any new member joining between November first and December thirty-first is a member of the following year. (1/00)
- Surplus funds generated from the Wakefield show donated to therapeutic riding programs shall be awarded to programs in southeastern Virginia. (8/98)
- The Wrapping Paper Sale and Clinic is a fund raising activity. (1/99)

## General Policy

- Meetings must be set at least one month in advance and the date published in the Newsletter. (6/96)

## Sanctioned Shows

- An SVDA Sanctioned Show is one that is not sponsored by the SVDA; however, the results will be recognized by SVDA to count toward SVDA and VADA year-end awards. (3/89)
- Sanctioned shows must comply with USEF Dressage Show rules, including, but not limited to, the following: Equipment for horse and rider, use of only USEF approved judges, arena set up, proper scheduling. (3/89)
- Sanctioned shows should charge, at minimum, the same entry fee charged by SVDA's schooling shows. (5/93)
- In order for a schooling show to be sanctioned, the date cannot conflict with SVDA shows. (3/96) The newsletter chairman must approve sanctioned show dates one month in advance of the show. No future shows will be sanctioned unless all previous fees are paid. (3/89)
- Shows can be sanctioned upon receipt of the \$50.00 per show sanctioning fee. (3/96) No future shows will be sanctioned unless all previous fees are paid. (3/89)
- All SVDA members must be notified of the sanctioned show at least ten days before the scheduled show date. Notification may be published in the newsletter or mailed to SVDA members. (3/89)
- Results must be submitted to the SVDA Awards Chairman and Newsletter Editor within two weeks of the show. Results reported later than this will not count toward year-end awards.
- The sanctioned show must within the SVDA region. (2/00)

## Schooling Shows

- To accommodate the large number of entries for schooling shows the schooling show entries secretary will arrange for and in this order:
  - a. Smaller arena for Intro level and/or Training level - Tests 1 & 2.
  - b. Second judge - \$3.00 per ride plus \$.27/mile.
  - c. Second arena (1/99)
- As a general rule, Schooling Shows will not be cancelled. (3/01)
- Protecting the judge from the weather is deemed to be the responsibility of the schooling show rep (i.e. making sure a trailer or some sort of structure is available). (4/01)

## **SVDA 2009 Calendar**

January 26 – Group lesson

January 31 - Awards Banquet, General Membership Meeting

February 8 – Group Lesson, Happy Valley, Brigitte Peterson

February 22 – Group Lesson, Becky Kelly's Farm, Kris Montgomery

March 15 – SVDA Schooling Show, Bridlewood Estates, Tristin Hardy

March 1 – Group lesson, Silverleaf Farm, Kathy Rowse

April 19 – SVDA Schooling Show, Happy Valley, Sandy Johnson

April 26 – SVDA Licensed show, Carlton Farms Williamsburg

May 10– SVDA Schooling Show, Sterling Meadows, Janice Mumford

June 21– SVDA Schooling Show, Merry Oaks, Margaret Little

July – USDF JR/YR Team Championships, Morvan Park, Leesburg, VA

July 5 – SVDA Schooling Show, Terra Ceia Farm, Kris Montgomery

August 9– SVDA Licensed show, Carlton Farms Williamsburg

August 1-3 USDF Adult Team Championships, Culpeper, VA

September 13 – SVDA Schooling Show, Charity Neck, Nicky Vogel

October 11– SVDA Schooling Show, Princess Anne, Nancy Lowey

November 8– SVDA Championship Schooling Show, Maturia Farm, Deri Jeffers

General Membership Meetings  
Dates and Locations to be announced



## SVDA Junior Mentoring Program

### Purpose:

The purpose of the SVDA Junior Mentor Program is to provide junior riders with the personal contact in SVDA that they can ask questions of and receive guidance and support from regarding the sport of dressage and SVDA.

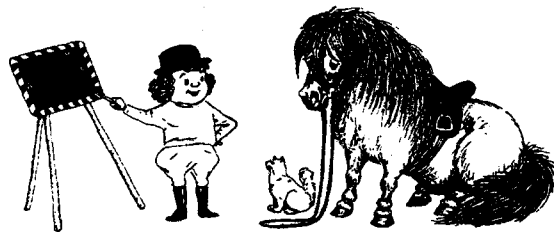
### Objective:

To encourage youth participation in the sport of dressage and in SVDA, with the intent of expanding the sport and promoting a lifelong dressage enthusiast.

### Program Outline:

- Junior riders will be assigned a member of SVDA who is willing to establish contact with the junior and help them in participating in the organization.
- The mentor is not required to have any special skills except the willingness to extend a welcome to the junior member and assist them in finding answers to any questions that they may have, and to provide encouragement and support to the junior member to help make their experience with SVDA and enjoyable one.
- The mentor's participation would include but is not limited to an initial contact with the junior member welcoming them to SVDA and encouraging them to ask any questions that they may have of the mentor. If the mentor cannot answer the question, they will enlist the aid of a board member or other knowledgeable person in finding an answer for the junior member. Mentors are encouraged to contact the junior periodically to see how they are doing, encourage them to participate in the SVDA activities, and ask if they have any questions.
- Mentors should understand that some juniors may not have horse-knowledgeable parents, and the contact from the mentor may be helpful to them in understanding the workings of SVDA, and schooling and recognized shows. Some of the juniors would be happy just to see a familiar face at a show.

Contact for the Mentoring Program is **Tristin Hardy, 757-615-4975, [tristin@elfenridge.com](mailto:tristin@elfenridge.com)**



## SVDA Education Scholarship Program

**PURPOSE:**

To encourage the continuing advancement in dressage of SVDA members. And to encourage active participation and volunteering by SVDA members.

**BUDGET:**

The Board of Directors has budgeted \$800 per year, for two \$400 grants to be awarded to two different members of SVDA in April each year. (2/03) Members must meet the following qualifications:

1. Two full years of membership in SVDA prior to the April 1<sup>st</sup> deadline
2. A minimum of 20 hours of volunteer hours to benefit SVDA
3. Participations in the SVDA fundraising project.

**ELIGIBLE EVENTS:**

1. Clinics for training of the horse and rider combination
2. Clinics for training of the rider

\*NOTE\* the training of the horse that does not include the education of the SVDA member is not eligible for fund use. Instruction with the rider's regular local instructor is not allowed, nor is food, transportation or lodging.

**REQUIREMENTS:**

Application form must be completed and received by the Scholarship Chairman before April 1<sup>st</sup>

**AWARDS:**

Two awards will be made to eligible SVDA members on the basis of volunteer hours. The minimum of 20 hours performed during the past two years. Services must be rendered to SVDA (sanctioned show service does NOT count), and the merit of educational plans will also be considered. . A Board member is considered a volunteer for the purposes of scholarship eligibility (7/06).

**VOTING:**

The Scholarship Chairman will present all applications to the Officers and Board of Directors at the April Board meeting. The Board of Directors will vote by secret ballot to select the two winners. All applications will receive a letter form the Scholarship Chairman within two weeks from the date of that vote. Applicants not awarded a grant are eligible to apply again. Applicants may only receive one grant per year and must meet new requirements before applying again.

**PAYMENT:**

Payment will be made directly from the SVDA treasurer to the clinician or educational program management. When this is not possible, receipts must be presented to the SVDA treasurer before final payment will be made. The SVDA treasurer has the final decision that the receipts presented are acceptable. Applicants who win the awards have one year to complete training with the award money. At the end of one year, any award money unused will revert to the SVDA treasury.

**WRAP-UP:**

A written report on the event paid for the SVDA grant should be sent to the newsletter editor and the Scholarship Chairman by the last Monday of the month in which the training has taken place.

**SVDA SCHOLARSHIP APPLICATION**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: (\_\_\_\_) \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

When did you join SVDA? \_\_\_\_\_

Describe all volunteer services performed for SVDA in the past two years. Give dates and number of hours worked. The name of the show, jobs performed and so on. **BE SPECIFIC.** Be sure to include: schooling shows, recognized shows and dollar (\$\$) amounts raised for SVDA fundraising activities. (Attach additional sheets as necessary)

Describe in detail your plans for using the educational grant for dressage riding improvement. **BE SPECIFIC.** Include names, dates and locations. Please state your objective, instructor and/or organization with whom you will be working. (Attach additional sheets as necessary)

**I agree to submit a detailed account of my educational experience sponsored by SVDA. This report is to be submitted as an article to the editor of Half Halt within 30 (thirty) days after the instruction is complete.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**SEND APPLICATION TO: Sandy Johnson  
3617 Old Mill Road  
Chesapeake VA 23323  
757-582-2939**

**DEADLINE FOR APPLICATION SUBMISSION IS APRIL 1, 2008**

# SVDA SUNDAY AFTERNOON GROUP LESSON FORM

**Mail application with Payment & coggins to:**  
**Kathy Rowse 1468 Peppercorn Lane Suffolk , VA 23432**  
krowse@verizon.net

**All Group Lesson Locations have indoor arenas!**

December 7 Tristin Hardy at Bridlewood Estates in Suffolk  
 December 14 Sue Remondini at Bridlewood Farm in CHESAPEAKE  
 January 25 Hokan Thorn at Princess Anne Farm in Va Bch  
 February 8 Bridgett Peterson at Happy Valley in Suffolk  
 February 22 Kris Montgomery at Becky Kelly's farm in Va Bch  
 March 1 Kathy Rowse at Silverleaf Farm in Suffolk

**Please Enter the Following Information:**

<b>Lesson Date:</b>		<b>Rider's Name</b>		<b>Horse's Name:</b>	
<b>Home Phone #</b>		<b>Work Phone #</b>		<b>Cell Phone#</b>	
<b>E-Mail Address</b>					

**Please Briefly Describe your Riding Level/Abilities:**

**Group Lesson Date/Instructor Name:** \_\_\_\_\_

**Please Note any special time requirements or restrictions:**

\_\_\_\_\_

***Are you flexible on ride times? YES or NO (circle one)***

Please include a check made payable to **SVDA** in the amount of **\$15.00**.  
***Refunds will not be permitted except with vet certificate!***

**Please Read and Sign at the bottom:** I provide a coggins and fee for the above entries which are made at my own risk and subject to conditions of the SVDA. **AGREEMENT AND HOLD HARMLESS:** I acknowledge that the rules applicable to the Dressage Clinic specified elsewhere on this entry form have been made available to me and, if applicable, to my child, and that I am (we are) familiar with them. I (we) agree that the organization holding this Competition has the right to refuse this entry for cause which the organization shall deem to be sufficient. **IN CONSIDERATION** of the acceptance of the Entry and of the holding of this Competition and the opportunity for me (my child) to win prize money, ribbons or trophies, I agree to defend and to hold this organization, The American Horse Shows Association, Inc., the United States Dressage Federation, Inc., their Directors, officers, members and agents, the owners, directors, officers and agents of the competition ground which the Competition is to be conducted, and any employees of the aforementioned parties, harmless from any claim for loss of injury which may be alleged to have been caused directly or indirectly to any person or thing by the act of my (my child's) horse while in or upon the competition premises or grounds or near any entrance thereto, and I personally assume all responsibility and liability for any such claim, and I further agree to hold the aforementioned parties harmless from any claim for loss of my (my child's) horse by disappearance, theft, death, or otherwise, and for any claim for damage or injury to the said aforementioned, or by the negligence of any other person or any other cause or causes. I **HEREBY ASSUME** the sole responsibility for and agree to defend, indemnify, and save the aforementioned parties harmless from any and all loss and expense (including legal fees) by reason of the liability imposed by laws upon any of the aforementioned parties for damage because of bodily injuries, including death, at any time arising out of or in consequence of my (my child's) participation in this Competition howsoever such injuries, death, or damage to property may be caused and whether or not the same may have been caused by the negligence of the aforementioned parties, or by any other person.

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ **PHONE/EMAIL:** \_\_\_\_\_  
**Parent sign if under 18 years of age.**

# SVDA Schooling Show Information

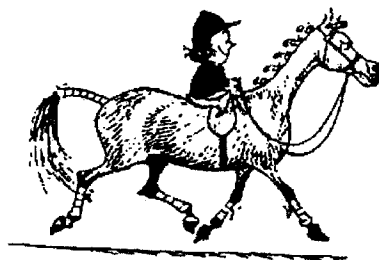
In order for the schooling show entry process to run as smoothly as possible, the entry procedures are as follows. Please read this notice carefully and save it for future reference.

1. A generic entry form can be located on website or in the newsletter and may be duplicated. Please fill in the date and location blanks on the form when you send in your entry.
2. A list of coming schooling shows will be printed in each newsletter and on the website and will include the opening date, closing date and entry secretary for each show.
3. **Opening date** (first date your entry can be postmarked) will be two weeks before the closing date.
4. **Closing date** (last date your entry can be postmarked) will be the Monday **thirteen days prior** to the show. (If Monday is a holiday, entries postmarked Tuesday will be accepted)
5. **Entries** will be accepted on a first come, first served basis **by postmark**.
6. **Entries must be paid in full by the closing date of the schooling show**; or the ride(s) cannot be scheduled. The late fee of \$5.00 per ride applies if the entry or entry fee is received after the closing date. The late fee also applies when scratched rides are filled after the entry date. (3/96) **Telephone entries are not accepted!**
7. **Ride times** will be available the Weds - Fri before the show. The entry secretary may be phoned between 6:00 pm and 9:00 pm only. Please do not leave a message on the secretary's answering machine asking her to call you back. Some, but not all, Entry Secretaries e-mail ride times. Please call if you have not received an e-mail by the Friday prior to the show. When possible ride times will be posted on the SVDA website. [www.gosvda.org](http://www.gosvda.org)
8. **Intro Tests:** The 2007 tests apply. Professional riders electing to show green horses in Intro will ride HC (the ride is not considered when class placing is listed, nor does the score count toward year end awards).(1/96)
9. **PLEASE NOTE:** SVDA members who enter SVDA Schooling Shows for Year End Awards are required to complete eight volunteer service hours, the first four of which must be done by July 1. Please see the "**SVDA Volunteer Jobs Info**" Volunteer requirements for new members who join after the show season is in progress: extenuating circumstances will be examined on an individual basis.(2/96)
10. **Judges:** The use of local certified judges is acceptable for schooling shows as long as the USEF thirty day rule applies; to paraphrase, one cannot ride for credit in front of a judge with whom one trained within the last thirty days. (1/98)
11. Riders must be prepared to ride in a small arena for Introductory Level through Training 2.

We hope that this Schooling Show Season is enjoyable for both you and your horse. Please contact the Schooling Show Chairman with comments or suggestions. And please call the Vice President to volunteer. Our schooling shows would not be possible without your help.

## Entries

1. On entry forms, clearly print the name of the horse and rider.
2. Once a Coggins test is submitted, it is kept on file until the expiration date (one year from the date on which the blood was drawn for the test, not the date on which the test was read.) Check the expiration date of your Coggins test. If it expires during show season, plan to have it redrawn three to four weeks early. The Coggins can be submitted to the entry secretary of the next schooling show, to be kept on file.
3. Make sure the names of the horse and rider and the date the blood was drawn are legible. Also check the spelling of your horse's name on the Coggins test paper. If the name is incorrectly spelled or if your horse is shown under a name not on the test paper, attach a note to the test giving the horse's show name, i.e." Buddy - Shown as Mon Ami". Coggins tests are filed alphabetically by horse's show name.
4. Entries must be paid in full by the closing date of the schooling show or the ride(s) **cannot** be scheduled. The late fee of \$5.00 per ride applies if the entry or entry fee is received after the closing date of the show.



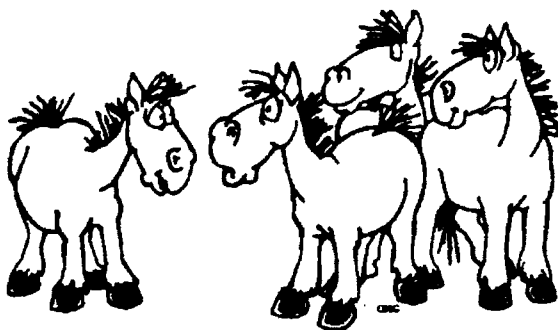
### Scratches

If you find you won't be able to participate in a show you've entered, you can withdraw from, or scratch, any or all classes. Up to the Saturday before the show, call the entries secretary to scratch. The day of the show, you can see the Show Secretary on the grounds, or call her after the show. The Show Secretary is listed with the volunteers on the Schooling Show Information page of each newsletter. It is assumed that, if you aren't at the show or don't show up at your ride time, you've had to scratch. If you are unable to ride because your horse is ill or lame, your fees will be refunded upon presentation of a veterinary certificate to the show secretary.

The Entries Secretary will attempt to fill scratched rides if at all possible. This is her responsibility, not that of the rider who withdrew. The Entries Secretary may keep a waiting list of competitors who contact her after the closing date of the show. There is a late entry fee of five dollars (\$5.00) assessed when a rider fills a scratched ride.

### Combined Training Dressage Tests

Some of our members have requested that we offer FEI Combined Training dressage tests at our schooling shows. The board has agreed this can be done. The rider will be responsible for enclosing a copy of the test (for the judge) and a USDF Test Score Sheet to the entries secretary with her entry. These tests will be ridden HC (scores are for the riders' information and do not count toward year end awards).



O.K. Here's what to do and how to do it!

## SVDA Volunteer Jobs Information

The following is a list of volunteer positions needed at each schooling show. If you don't show, helping out at a schooling show is lots of fun and lets you observe other horses and riders. If you do show, remember that eight volunteer hours, four of which must be completed by July 1, are needed to qualify for SVDA Year-End Awards. Either the rider, parent, horse owner, (or if you can talk them into it,) the horse can fulfill the volunteer requirement. To volunteer at schooling shows or other SVDA functions, contact Vice President Robyn Nunnally 986-4498.

**Entry Secretary (8 hours):** Picks up the schooling show box with all of the tests and supplies. Receives the entries for the show through the mail. Assigns numbers to each horse/rider combination. Organizes the entry forms. Insures that the forms are complete with signature, Coggins Test, membership, and entry fee. Schedules the show according to the guidelines which can be found in the schooling show box (i.e., tries to space rides at least 45 minutes apart, uses the time schedules for how long each ride should be, etc.) Types up the show program in the required format. Makes up the judges packet with copies of the test for each ride with the name and number of the rider, and a copy of the test for the judge. Lists the cleared entries (the complete entries) on one sheet of paper and places the numbers for the cleared entries in the Cleared envelope. Lists the uncleared entries (those with something missing or incorrect) on another sheet of paper and places the uncleared numbers in the uncleared envelope. Contacts those riders with uncleared numbers and explain to them what is missing so they may clear their numbers at the show. Then be available (or have someone in your family available) beginning on Wednesday before the show from 6 to 9 PM so that the riders may call for their times. Delivers the schooling show box and supplies to the Show Secretary.

## **Volunteer Jobs** (Continued)

**Show Secretary** (AM and PM, 4 hours each): Receives the schooling show box from the entry secretary. Posts in a prominent place a copy of the schedule for the show. Hands out the cleared numbers. Collects the required items from the riders with unleared numbers before handing out their numbers. Collects the tests from the Runner. Scores the tests. Once a class is complete, determines the placings for the class. Writes the scores and percentages on the Secretary's copy of the schedule. Places the ribbons with the tests on the table for pick up by the riders. Copies the scores onto the posted schedule. Insures that the show box is returned with the checks for the show.

**Scribe** (AM and PM, 4 hours each): Sits with the judge and writes down the comments and scores for each movement in the ride. Abbreviations and symbols may be used to transcribe the judge's comments. Tests must be marked in ink. Makes sure that the judge signs each test.

**Runner** (AM and PM, 4 hours each): Runners pick up the tests after every few rides from the scribe and take them to the show secretary to be scored. When a show has only one ring, this job may be combined with the ring steward.

**Ring Steward** (AM and PM, 4 hours each): The ring steward keeps the show running on time. The ring steward monitors the show ring and the warm up ring and advises riders if the show is running early or late, and when their ride is coming up. The ring steward is responsible for having the next ride at the gate as soon as the previous ride is completed.

**Hospitality** (8 hours): This volunteer position hosts the judge at their home on the night before the show, providing dinner and breakfast the next morning. This volunteer also makes sure that the judge has directions to the show grounds and arrives on time, however, neither you nor an immediate family member can ride at the show.

**Lunches and Snacks** (2 hours) (2/03): Bring lunches for the judge and show secretaries. Provide drinks and snacks for the scribes, ring stewards, and runners. This job can be done only once a year to count towards year-end awards.

**Ring Set Up** (4 volunteers per show, 3 hours each) (2/03): Four volunteers set up the ring the evening before the show. With the two set up tools, it takes about 45 minutes if the ground is not too hard. This is usually coordinated by someone with experience in ring set up.

**Ring Take Down** (3 to 4 volunteers per show, 1 hour each)(1/05): At the end of the show, it takes less than 30 minutes to take down the ring and store it neatly back into the containers so that it is ready for the next show. The secretary's table and the judge's table and chairs are folded up for transportation with the ring.

**Ring Transportation** (1 hour for transport to show location, 2 hours for ring take down & transport from show location): The "To" transportation consists of picking up the ring at the Rippel's and transporting it to the show grounds prior to the show. The "From" transportation collects the ring after the show is completed and transports it back to the Rippel's for storage.

**Farm Donation for Show** (8 hours)

**Assisting Newsletter Production** (2 hours)

**Farm Donation for Clinic/Demonstration** (8 hours)

**Demonstration Riding** (1 hour)

Remember, in order to qualify for year end awards, you must have eight volunteer hours for the year, four of which must be earned prior to July 1. Volunteer requirements for new members who join after the show season is in progress: extenuating circumstances will be examined on an individual basis. (2/96) A minimum of twenty volunteer hours is needed to qualify for the SVDA annual scholarship of \$400. SVDA does not acknowledge volunteer service from sanctioned shows towards year-end awards. (4/00)

After the 8-hour minimum requirement is fulfilled, (4 hours prior to July 1), the participant is eligible for a \$5.00 voucher for every 4 hours of additional volunteer time given. This voucher can be used for discounts on schooling entries. These vouchers may be transferred to family members only. (1/05)

A list of volunteers and points earned will be published in the *Half-Halt* newsletter.





# Southeast Virginia Dressage Association

## Schooling Show Entry



**Entry Rules:** Entries open one month prior to show date and close on **Monday, two (2) weeks** prior to the show. A **late fee of \$5.00** per class will apply if you enter after the closing date or if our signed entry is not received paid in full with a current Coggins test copy before the day of the show. (**Late Fees:** \$25 per ride for SVDA Members, \$30 per ride for non-members). A **current negative Coggins copy is required** with each entry. USEF Rules Apply!

**RETURNED CHECK NOTIFICATION:** The current bank rate charge will apply to a RETURNED check for ANY reason. SVDA Treasurer will contact member to arrange payment. If payment is not made within thirty (30) days, the member will be suspended with all rights and privileges revoked until payment is made. Suspended members **WILL NOT** receive credit for scores earned while on suspension and will **NOT** be eligible for year end awards.

**Refund Policy:** Refunds will only be issued with presentation of vet certificate!

### ENTRY FORM

(One form per horse/rider combination)

Rider Name: \_\_\_\_\_ Horse Name: \_\_\_\_\_

Street Name: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Home Ph: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Show Date: \_\_\_\_\_ Location: \_\_\_\_\_

- Introductory Level through FEI -Junior (JR) Test of Choice (Training through Second Level)
- Dressage Equitation (\$5.00 /class) - Dressage Suitability (\$5.00 /class)
- Musical Freestyle (Training-FEI) -Non-Compete Horse Fee \$10.00 (with signed waiver and current Coggins)
- Riders must be prepared to ride in a small arena for Introductory Level through First Level Test 2.*
- Entry Fees: \$20.00 per class /SVDA Member - \$25.00 per class/NON-Member**

Make Checks Payable to SVDA

TEST NAME	TEST NUMBER	FEES
Dressage Equitation (\$5.00)	<input type="checkbox"/>	
Dressage Suitability (\$5.00)	<input type="checkbox"/>	
Non-Compete Horse Fee (\$10.00)	<input type="checkbox"/>	
<b>TOTAL:</b>		

**AGREEMENT AND HOLD HARMLESS.**- The Equine Activity Liability laws of the State of Virginia, VA Code Ann. Sec 3.1-796.130 state among its statutory provisions that , "NOTICE: Intrinsic dangers in equine activity, include (i) the propensity of equines to behave in ways that may result in injury, harm, or death to persons on or around them; (ii) the unpredictability of an equine's reaction to such things as sounds, sudden movement, and unfamiliar objects, persons, or other animals; (iii) certain hazards such as surface and subsurface conditions; (iv) collisions with other animals or objects; and (v) the potential of a participant acting in a negligent manner that may contribute to injury to the participant or others, such as failing to maintain control over the equine or not acting within the participant's ability." No Participant nor any participant's parent, guardian, or representative shall have or make any claim against or recover from any equine activity sponsor, equine professional, or any other person for injury, loss, damage, or death of the participant resulting from any of the intrinsic dangers of equine activities. It is further understood that each owner, rider, spectator, and other participants assume any and all risks of loss or injury and agrees to hold harmless, regardless of negligent acts or omissions SVDA, Inc., USDF, USEF, its instructors, officers, directors, agents, show management, show committee, and all other horse show personnel.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

(A Parent **MUST** sign if Rider is Under 18 Years of Age)

**\*PLEASE NOTE\* NOT ALL ENTRY SECRETARIES EMAIL RIDE TIMES - PLEASE CALL ENTRY SECRETARY OR CHECK SVDA WEBSITE IF YOU HAVE NOT RECEIVED RIDE TIMES BY THE FRIDAY PRIOR TO THE SHOW**

# SVDA Prize list for ALL Schooling shows Except November Championship Show

## SVDA, INC

### CLASS LIST

- |  |  |
|--|--|
| 1. Intro A   | 15. Second Level Test 3 OPEN (Championship Qualifier)      |
| 2. Intro B (Championship Qualifier)                    | 16. Second Level Test 4 OPEN                               |
| 3. Training Level Test 1 OPEN                          | 17. Third Level Test 1 OPEN                                |
| 4. Training Level Test 2 OPEN                          | 18. Third Level Test 2 OPEN                                |
| 5. Training Level Test 3 OPEN (Championship Qualifier) | 19. Third Level Test 3 OPEN                                |
| 6. Training Level Test 4 OPEN                          | 20. Fourth Level Test 1 OPEN                               |
| 7. Training Level TOC* JR                              | 21. Fourth Level Test 2 OPEN                               |
| 8. First Level Test 1 OPEN                             | 22. Fourth Level Test 3 OPEN/                              |
| 9. First Level Test 2 OPEN                             | 23. FEI TOC* (PSG, I-1, I-2, GP, Junior, Young Rider) OPEN |
| 10. First Level Test 3 OPEN (Championship Qualifier)   | 24. MFS USDF/FEI TOC                                       |
| 11. First Level Test 4 OPEN                            | 25. Suitability for Dressage                               |
| 12. First Level TOC* JR                                | 26. Dressage Equitation                                    |
| 13. Second Level Test 1 OPEN                           | 27. Dressage Equitation Lead line                          |
| 14. Second Level Test 2 OPEN                           |  |

Every class offered herein which is covered by the rules and specifications of the current USEF rule book and will be conducted and judged in accordance therewith.

- Any test may be used for 3<sup>rd</sup> Level and higher as a Schooling Show Championships qualifier (3<sup>rd</sup> Level Test 2 will be the Championship class, 4<sup>th</sup> Level Test 2 will be the Championship class)
- TOC = Test of Choice, you must ride in the open championship qualifier classes to qualify. TOC classes will not count.

### PRIZE LIST DIRECTIVES

#### AWARDS:

- 6 ribbons in each class.
- Unclaimed ribbons and trophies will NOT be mailed.

#### Entries:

- Completed Entries are to be mailed to the Show Secretary and must be received by the closing date.
- Post entries are taken on a first come, first served basis to fill scratches, with paid \$5.00 late fee per class.
- Entries received after the show closing date will be returned or placed on a waiting list.
- All entries must be typed or printed on a SVDA Schooling Show Form (may be copied) and include:
- Original Handwritten Signatures: Rider, or Parent (if applicable);
- Photocopy of NEGATIVE Coggins test (through the show date). The date, accession #, and owner's name and address **MUST BE LEGIBLE. Coggins must come with entry/or be on file or the entry will not be processed.**
- Check or money order made payable to "SVDA, Inc." and mailed with the completed entry to SHOW SECRETARY.

**FEES:**           **\$20.00** (For Members Only) Training thru FEI Levels, USDF/FEI Musical Freestyle  
                      **\$25.00** Non-Member Training thru FEI Levels USDF/FEI Musical Freestyle  
                      **\$10.00** each for classes 25, 26, and 27

#### Other Fees:

**\$10.00** Non compete horse fee  
                      **\$5.00** Late entry fee per ride for entries received after closing date  
                      **\$35.00** Bounced check charge

**REFUNDS:** No refunds after closing date for any reason, unless you have a vet note before the date of the show.

- Management reserves the right to cancel classes inadequately filled, combine classes, and to make other necessary changes. Management reserves the right to add or substitute judges.

**TIMES:** Times will be posted on website. [www.gosvda.org](http://www.gosvda.org)

#### OTHER:

- Recognition: This show is recognized by SVDA.
- Proper headgear must be worn at all times when on horseback.

## 2009 SVDA YEAR END AWARDS PROGRAM

The 2009 SVDA award year will be from 12/01/08 to 11/30/09.

Presentation of awards will be at the annual SVDA Awards Banquet.

### **A. Eligibility Requirements for SVDA Awards**

1. The rider and owner must be a member of SVDA in good standing at the time of ride.
2. An SVDA member who is leasing a horse is considered the owner for the purpose of showing and awards. The actual owner of the horse does not have to be a member of SVDA for the horse to be shown or to qualify for awards.
3. Riders must volunteer at least 8 hours of service to SVDA during the award year. The first 4 hours of service must be completed by July 1.
4. Copies of Recognized Show test scores must be submitted to the Awards Chairperson, Carol Gonyo, by December 5, 2009 to be eligible for Recognized Show awards. The copy is the front of the completed test, which must include the name of the competition, date, judge, judge's signature, score, etc. If the judge's signature is not on the front, the rider must also copy the back to include the signature.
5. It is the position of the Board of Directors of SVDA that specialty show scores (i.e. Quarter Horse, Morgan, and Arab shows) are not considered for tabulation in the SVDA year end awards. However, SVDA members participating in open dressage classes at a show advertised in the regional USDF Omnibus who have questions about acceptance of their scores may submit information to the Board of Directors for clarification. Consideration of score eligibility will be based on the show's prize list, the list of classes, the Omnibus ad, and the USDF and USEF show numbers.
6. The SVDA will maintain test scores for SVDA Schooling Show awards only (NOT SVDA Recognized or SVDA Sanctioned shows).

### **B. SVDA Schooling (and SVDA Sanctioned Schooling) Show Awards**

1. Schooling Show scores will be considered from the top six (6) SVDA Schooling Show tests for a horse/rider pair in a level. To qualify for champion or reserve champion, at least two (2) of the six rides must be from the highest test of that level. The scores will be averaged to determine the award winners from each level. (2/03)
2. Copies of Sanctioned Schooling Show test scores must be submitted to the Awards Chairperson, Carol Gonyo, by December 5, 2009 to be eligible for inclusion with SVDA Schooling Show scores. The copy is the front of the completed test, which must include the name of the competition, date, judge, judge's signature, score, etc. If the judge's signature is not on the front, the rider must also copy the back to include the signature.
3. All riders who submit two (2) scores from the highest test of the level will place above non-qualifiers. The remaining places will be filled by non-qualifiers. Consequently, a non-qualifier with a higher average score may place below a qualifier.
4. In case of a tie, the horse/rider combination with the highest score from the highest test of the level will receive the award. Duplicate awards will be given if the tie cannot be broken.

5. First to sixth place ribbons will be awarded to riders for each level: Dressage Equitation, Suitability for Dressage, Introductory, First, Second, Third, Fourth, and Combined FEI Levels. MFS will have separate awards depending on participation.
6. First to sixth place ribbons will be awarded to Junior riders for each level if there is sufficient competition. There may or may not be a level separation.
7. The Pewter Award will be given for the highest single score in VADA/SVDA Schooling Show at Training Level or higher (cannot include Introductory Level scores).

**C. Recognized Show Awards**

1. Riders must submit a copy of three (3) Recognized Show tests with at least one (1) of the rides from the highest test of that level. The scores will be averaged to determine the award winners from that level. Specialty (i.e. breed) show tests will not be considered. (See A.5)
2. In case of a tie, the horse/rider combination with the highest score from the highest test of the level will receive the award. Duplicate awards will be given if the tie cannot be broken.
3. First to sixth place ribbons will be awarded to riders for each level: Introductory, First, Second, Third, Fourth, Pre St. George, Intermediare-1, Intermediare-2, Gran Prix and FEI Special (to include FEI Junior, FEI Young Rider, FEI Pony, and FEI Young Horse - 4, 5 & 6 year olds (which may be split up if enough members participate in the FEI Young Horse category) *MFS will have separate awards depending on participation.*
4. First to sixth place ribbons will be awarded to Junior/Young Riders for each level mentioned in item C3 above if there are two or more eligible participants in a level.
5. The Pewter Award will be given for the highest single score in a VADA/SVDA Recognized Show at training level or higher (cannot include Introductory Level scores).

**D. Medal Awards**

1. Riders must submit four (4) scores of 60.0% or higher under four (4) different judges at four (4) different shows, of which two (2) must be earned in an USEF Recognized Show. Schooling Show scores must be earned in any SVDA or SVDA sanctioned show.
2. Scores are cumulative and need not be earned in one year.
3. The show secretary's signature of the SVDA Medal Award application form is waived providing a copy of the front page of the particular test for which the score is being submitted accompanies test scores submitted for consideration.
4. This is a rider only award, not a horse/rider combination award.
5. Each metal is a one-time award. It is presented to each rider only once.
6. The awards are: Bronze Award – Training Level and/or First Level  
Silver Award – Second and/or Third Level  
Gold Award – Fourth Level

**E. Achievement Awards**

1. Rider and horse combination must achieve four (4) scores from at least two (2) separate schooling and/ or recognized shows.
2. Scores are cumulative and need not be earned in one year.

3. The SVDA achievement awards rider/horse award report must be signed by the show secretary and submitted with the scores to the Awards Chairperson, Carol Gonyo.
4. The show secretary's signature of the SVDA annual achievement award application form is waived providing a copy of the front page of the particular test for which the score is being submitted accompanies test scores submitted for consideration.
5. Each award recipient will receive: a Certificate of Achievement and a certificate for a free class in a SVDA schooling show.
6. Award requirements:
  - Training level 1 & 2: four scores of 60% or better
  - Training level 3 & 4: four scores of 60% or better
  - First level 1 & 2: four scores of 60% or better
  - First level 3 & 4: four scores of 60 % or better
  - Second level: four scores of 58% or better
  - Third level: four scores of 58% or better
  - Fourth level: four scores of 58% or better
  - FEI level: four scores of 58% or better

#### **F. Special Awards**

1. Excellence in Sportsmanship Award (voted by membership)
2. Most Improved Rider Award (voted by membership)
3. "Captain Andy Award" for the Junior Rider High Score (Recognized or Schooling Show)
4. "Bob Snyder Award" for the Volunteer of the Year (voted by board members)
5. Oak Haven Perpetual Trophy Average Score Horse/Rider combination. (1<sup>st</sup> year showing in SVDA sponsored (recognized or schooling shows) with the highest average score for a level, from Introductory level and up.)
6. Vintage Division: Introductory through 4<sup>th</sup> level - Riders over 45, declared before competing at 1st schooling show of year.)

#### **G. Mailing Address**

Copies of Recognized Show test scores and Awards Applications must be submitted to the Awards Chairperson, Carol Gonyo, by December 5, 2009 to be eligible for Recognized Show Awards. The copy is the front of the completed test, which must include the name of the competition, date, judge's name, judge's signature, score, etc. If the judge's signature is not on the front, the rider must also copy the back to include the signature. Eight hours of volunteer service (four of which must be completed by July 1, 2009) are required to qualify for SVDA Year End Awards. .

Please submit copies (not originals) of recognized test scores to:

Carol Gonyo  
 920 Forest Lakes Drive  
 Chesapeake, VA 23322-7559  
 757-436-2374  
[tullagonyo@cox.net](mailto:tullagonyo@cox.net)

To confirm receipt of test scores, please include a self-addressed stamped postcard.

2009

**SVDA Schooling Shows Awards Application**

1. Please submit a separate form for EACH level.
2. Submit copies of all Sanctioned Schooling Shows. The copy is the front of the completed test, which must include the name of the competition, date, judge, judge's signature, score, etc. If the judge's signature is not on the front, the rider must also copy the back to include the signature.
3. Do NOT submit copies of SVDA Schooling Show scores. These are maintained by the Awards Chairman.
4. Schooling Show scores will be considered from the top six (6) SVDA Schooling/Sanctioned Show tests for a horse/rider pair in a level. To qualify for champion or reserve champion, at least two (2) of the six rides must be from the highest test of that level. The scores will be averaged to determine the award winners from each level. (Please read 2009 SVDA Year End Awards Program, section B, for details.)
5. Eight hours of volunteer service (four of which must be completed by July 1, 2009) are required to qualify for SVDA year end awards.
6. Mail by December 5, 2009 to Carol Gonyo Awards Chair, 920 Forest Lakes Drive, Chesapeake, VA 23322-7559, 757-436-2374; [tullagonyo@cox.net](mailto:tullagonyo@cox.net)
7. To confirm receipt of application, please include a self-addressed stamped postcard.

Rider \_\_\_\_\_ Horse \_\_\_\_\_

SVDA Member Number \_\_\_\_\_

Circle one:      Vintage Rider                  Senior Rider                  Junior Rider (Date of Birth) \_\_\_\_\_

Have you completed your SVDA volunteer requirement? Circle one: Yes                  No

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone Numbers: \_\_\_\_\_

e-mail \_\_\_\_\_

**LEVEL of COMPETITION:** \_\_\_\_\_

TEST	DATE	SVDA SCHOOLING SHOW LOCATION	JUDGE	SCORE %
1.				
2.				
3.				
4.				
5.				
6.				

2009

**SVDA Recognized Shows Awards Application**

1. Please submit a separate form for each level.
2. Riders are personally responsible for notifying SVDA of their scores.
3. Riders must submit a USDF Internet Printout OR a copy of three (3) Recognized Show tests with at least one (1) of the rides from the highest test of that level. The copy is the front of the completed test, which must include the name of the competition, date, judge, judge's signature, score, etc. If the judge's signature is not on the front, the rider must also copy the back to include the signature. The scores will be averaged to determine the award winners from that level. Specialty (i.e. breed) show tests will not be considered. (Please read 2009 SVDA Year End Awards Program, section C, for details.)
4. Eight hours of volunteer service (four of which must be completed by July 1, 2009) are required to qualify for SVDA year end awards.
5. Mail by December 5, 2009 to Carol Gonyo Awards Chair, 920 Forest Lakes Drive, Chesapeake, VA 23322-7559, 757-436-2374; [tullagonyo@cox.net](mailto:tullagonyo@cox.net)
6. To confirm receipt of application, please include a self-addressed stamped postcard.

Rider \_\_\_\_\_ Horse \_\_\_\_\_

SVDA Member Number \_\_\_\_\_ Membership Date \_\_\_\_\_

Circle one: Vintage Rider Senior Rider Junior Rider (Date of birth) \_\_\_\_\_

Have you completed your SVDA volunteer requirement? (Eight hours of volunteer service, four of which must be completed by July 1, 2009.) Circle one: Yes No

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone Numbers \_\_\_\_\_

e-mail \_\_\_\_\_

**LEVEL of COMPETITION:** \_\_\_\_\_

TEST	DATE	RECOGNIZED SHOW LOCATION	JUDGE	SCORE %
1.				
2.				
3.				

2009

## SVDA Achievement Award Application

Achievement Award requirements:

Training level 1 & 2: four scores of 60% or better

Training level 3 & 4: four scores of 60% or better

First level 1 & 2: four scores of 60% or better

First level 3 & 4: four scores of 60 % or better

Second level: four scores of 58% or better

Third level: four scores of 58% or better

Fourth level: four scores of 58% or better

FEI level: four scores of 58% or better

Scores MUST be received by December 5, 2009 - **NO EXCEPTIONS**

Please mail to: Carol Gonyo, 920 Forest Lakes Drive  
Chesapeake, VA 23322-7559  
757-436-2374 [tullagonyo@cox.net](mailto:tullagonyo@cox.net)

Please submit copies of qualifying Tests' scores, or the USDF Internet Printout. Copies must include the front of the completed test, with the name of the competition, date, judge, judge's signature, score, etc. If the judge's signature is not on the front, the rider must also copy the back to include the signature.

DO NOT send in the report until all scores have been received and your SVDA volunteer requirement is fulfilled. Eight hours of volunteer service (four of which must be completed by July 1, 2009) are required to qualify for SVDA year-end awards. To confirm receipt of test scores, please include a self-addressed stamped postcard. *Riders are personally responsible for notifying SVDA of their scores. See section E. Metal Awards for details.*

*Please submit one form for each level.*

Rider \_\_\_\_\_ SVDA Member Number \_\_\_\_\_ Horse \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Telephone \_\_\_\_\_

<b>SHOW:</b>	<b>DATE:</b>
<b>JUDGE:</b>	
<b>LEVEL:</b>	<b>SCORE (%):</b>
<i>I hereby attest the authenticity of the above score.</i>	
Signature of Show Secretary	

<b>SHOW:</b>	<b>DATE:</b>
<b>JUDGE:</b>	
<b>LEVEL:</b>	<b>SCORE (%):</b>
<i>I hereby attest the authenticity of the above score.</i>	
Signature of Show Secretary	

<b>SHOW:</b>	<b>DATE:</b>
<b>JUDGE:</b>	
<b>LEVEL:</b>	<b>SCORE (%):</b>
<i>I hereby attest the authenticity of the above score.</i>	
Signature of Show Secretary	

<b>SHOW:</b>	<b>DATE:</b>
<b>JUDGE:</b>	
<b>LEVEL:</b>	<b>SCORE (%):</b>
<i>I hereby attest the authenticity of the above score.</i>	
Signature of Show Secretary	

**2009**  
**SVDA Captain Andrew DeSzinay Trophy Award**

This award is for the Junior/Young rider member of SVDA who meets the SVDA volunteer requirement (eight hours of volunteer service (four of which must be completed by July 1, 2009), qualifies for end of year awards,  
**AND**

Has the **HIGHEST** single score in a Recognized or Schooling Show in the 2009 show year.

For consideration for this award, please send a copy of the ride with score to the Awards Chair. The copy is the front of the completed test, which must include the name of the competition, date, judge, judge's signature, score, etc. If the judge's signature is not on the front, the rider must also copy the back to include the signature. A copy of a USDF Internet Printout of a Recognized Test score is also acceptable.

Please mail to:

Carol Gonyo  
 920 Forest Lakes Drive  
 Chesapeake, VA 23322-7559  
 757-436-2374  
[tullagonyo@cox.net](mailto:tullagonyo@cox.net)

**Application must be received by December 5, 2009. NO EXCEPTIONS**

DO NOT send in the report until all scores have been received and your SVDA volunteer requirement is fulfilled. Eight hours of volunteer service (four of which must be completed by July 1, 2009) are required to qualify for SVDA year-end awards. To confirm receipt of test scores, please include a self-addressed stamped postcard.

*Riders are personally responsible for notifying SVDA of their scores. See section E, Metal Awards for details.  
 Please submit one form for each level.*

Rider \_\_\_\_\_ SVDA Member Number \_\_\_\_\_ Horse \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Telephone \_\_\_\_\_

<b>SHOW:</b>	<b>DATE:</b>
<b>JUDGE:</b>	
<b>LEVEL:</b>	<b>SCORE (%):</b>
<i>I hereby attest the authenticity of the above score.</i>	
Signature of Show Secretary	

## 2009 SVDA Medal Awards Application

Scores MUST be received by December 5, 2009 - NO EXCEPTIONS

Please mail to:

Carol Gonyo  
920 Forest Lakes Drive  
Chesapeake, VA 23322-7559  
757-436-2374  
[tullagonvo@cox.net](mailto:tullagonvo@cox.net)

DO NOT send in the report until all scores have been received and your SVDA volunteer requirement is fulfilled. Eight hours of volunteer service (four of which must be completed by July 1, 2009) are required to qualify for SVDA year-end awards. To confirm receipt of test scores, please include a self-addressed stamped postcard.

*Riders are personally responsible for notifying SVDA of their scores. See section D. Medal Awards for details.  
Please submit one form for each level.*

Rider \_\_\_\_\_ SVDA Member Number \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Telephone \_\_\_\_\_

<b>SHOW:</b>	<b>DATE:</b>
<b>JUDGE:</b>	
<b>LEVEL:</b>	<b>SCORE (%):</b>
<i>I hereby attest the authenticity of the above score.</i>	
Signature of Show Secretary	

<b>SHOW:</b>	<b>DATE:</b>
<b>JUDGE:</b>	
<b>LEVEL:</b>	<b>SCORE (%):</b>
<i>I hereby attest the authenticity of the above score.</i>	
Signature of Show Secretary	

<b>SHOW:</b>	<b>DATE:</b>
<b>JUDGE:</b>	
<b>LEVEL:</b>	<b>SCORE (%):</b>
<i>I hereby attest the authenticity of the above score.</i>	
Signature of Show Secretary	

<b>SHOW:</b>	<b>DATE:</b>
<b>JUDGE:</b>	
<b>LEVEL:</b>	<b>SCORE (%):</b>
<i>I hereby attest the authenticity of the above score.</i>	
Signature of Show Secretary	

**2009  
SVDA  
OAK HAVEN HORIZON PERPETUAL AWARD  
APPLICATION**

This award is for the **horse and rider combination** (new horse, or new rider, or both new) in their **FIRST YEAR** showing in SVDA Sponsored Schooling, or Recognized Shows.

The horse and rider combination with the **HIGHEST AVERAGE** score for a level from Introductory Level and up will be considered.

The applicant must meet the SVDA volunteer requirement (eight hours of volunteer service (four of which must be completed by July 1, 2009), and other minimum requirements to qualify for this award. See 2009 SVDA Year End Awards Program for details.

Please send copies of the rides with scores to the Awards Chair for consideration. The copy is the front of the completed test, which must include the name of the competition, date, judge, judge's signature, score, etc. If the judge's signature is not on the front, the rider must also copy the back to include the signature. **THE RIDER DOES NOT NEED** to send copies of SVDA Schooling Shows scores. The rider **MUST** send copies of Sanctioned and Recognized Shows.

Please mail to:

Carol Gonyo  
920 Forest Lakes Drive  
Chesapeake, VA 23322-7559  
757-436-2374  
[tullagonyo@cox.net](mailto:tullagonyo@cox.net)

Application must be received by December 5, 2009. **NO EXCEPTIONS**

Rider \_\_\_\_\_

SVDA Member \_\_\_\_\_

Horse's Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone \_\_\_\_\_

email \_\_\_\_\_

# 2009 SVDA Awards Program

**SVDA HONORS THEIR MEMBERS.....**

**Please mail in your ballot.**

It is that time of year for all members to vote for two special awards:

## **EXCELLENCE IN SPORTSMANSHIP AWARD**

Throughout the year you likely interacted with many SVDA members at schooling shows, clinics, meetings, etc. and perhaps observed one particular member who demonstrated traits associated with good sportsmanship. Please take a few moments to recognize that person by entering their name in the ballot below.

## **MOST IMPROVED RIDER AWARD**

Hopefully you watched fellow riders compete throughout the year. Or maybe you know someone who has not competed but has made significant progress this year. This is your opportunity to pay tribute to their hard work and commitment to learn. Again, please complete the ballot below:

**Please return ballots to:**

**Carol Gonyo  
920 Forest Lakes Drive  
Chesapeake, VA. 23322**

**CLOSING DATE January 10, 2010**

**All ballots MUST be in my possession by that date.**

\*\*\*\*\*

**Your Name:** \_\_\_\_\_

**Your Signature:** \_\_\_\_\_

Voting ballot for the Sportsmanship Award and Most Improved Rider Award 2007

**SPORTSMANSHIP AWARD** \_\_\_\_\_

**MOST IMPROVED RIDER AWARD** \_\_\_\_\_

\*\*\*\*\*

## SVDA Dressage Schooling and Championship Show HELD NOVEMBER

### *To participate in Championship Classes:*

The horse/rider combination must meet the following qualifications:

1. Must be a SVDA member at the time the qualifying score is earned
2. Must obtain one qualifying score, which can be earned at a SVDA schooling show or a SVDA sanctioned show. Other dressage schooling shows will not count.
3. Scores may be earned from December 1, 2008 – October schooling show 2009.
4. Riders who have qualified for the championship show will have priority in filling available slots at the show
5. Scores can not be earned at a licensed shows – this championship is for schooling shows ONLY

Minimum qualifying scores:

<u>TEST</u>	<u>MINIMUM SCORE</u>
INTRO B	62%
TRAINING 3	60%
FIRST 3	60%
SECOND 3	60%
THIRD level and above – can qualify with the minimum score at ANY test	59%
Musical Freestyle (Training – Fourth level)	62%

### Rules for the Championship Class:

1. General SVDA schooling show rules apply
2. All tests must be ridden from memory
3. Proper turn-out is required as stated in USEF rules
4. Whips may not be carried in championship classes

**\*Note that non-championship classes will also be offered at this show. Please mark your entry for either Championship class or regular schooling class.**

## VADA Shel Gafford Memorial Award for Excellence in Sportsmanship

For anyone not fortunate enough to have known Shel, he was not only a gifted horseman and successful competitor, but also a truly good sport. Although Shel might get frustrated with himself or his own performance (he always rode to win), he never complained about the judging or his fellow competitors. Rather than "psyching" or undercutting his competitors, Shel was more likely to offer a helping hand or wish them luck. Shel played to win, but never at the expense of his horse or another rider.

It is this spirit of unselfish good sportsmanship that the VADA wishes to support and reward. If you are aware of a VADA member who is actively involved in any aspect of competition (e.g.: owner, rider, trainer, coach, volunteer, show mom, dad, spouse or off-spring), and who consistently exhibits the characteristics of good sportsmanship - both in winning and losing, please use this form (or a copy) to place their name in nomination. Nominees will be voted on by the general membership through chapter newsletter ballots in November of each year.

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NOMINEE'S NAME: \_\_\_\_\_

Please include a brief statement as to why you feel your nominee is deserving of this award. Attach additional paper if necessary.

Deadline for entries is September 15, 2009.

Please return to:

Louise West  
29400 Secretariat Road  
Ruther Glen VA 22546

[Lwest101@aol.com](mailto:Lwest101@aol.com)

## LICENSED Show Volunteer Positions

*The following positions should be filled as early in the year as possible.  
Call the Show Manager to volunteer.*

**Advertising Chairman** - Coordinates advertising for show program.

**Sponsorship Chairman** - Coordinates efforts to solicit show sponsors, including class sponsors.

**Volunteers Coordinator** - Find members to fill volunteer positions at show.

**Hospitality Chairman** - Acts as host for the judges and show officials.

**Program Coordinator** - Does all word processing for show program, compiles program, including advertisements.

*The following positions are filled in spring and summer before the show. Contact the Volunteer Coordinator whose name and number will be printed in the newsletter.*

**Arena Set Up and Take Down** - We need at least one knowledgeable person and at least ten willing helpers for set up. Ten people needed for take down. Ring set up will be on Friday morning before the start of the show.

**Ring Transport** - Pick up the ring paraphernalia and deliver it to the show. Return it after the show. Four people needed. Rings have to be at the show grounds on Friday morning before the show starts.

**Advertising** - Obtain advertising for the program. Talk to your vet, your tack store, your feed store, your mechanic, etc. Check with Advertising Chairman to find out whom to contact.

**Coolers** - Bring Styrofoam coolers stocked with snacks and drinks for the two judges, office staff, TD and a cooler of Classic Coke for the announcer. Five coolers needed for each day. We'll let you know the judges' preferences.

**Competitors' Coolers** - Water coolers at each ring must be kept filled with ice and water. Ice can be obtained at the lodges. One person can handle this each day, or two people can work as a team. It helps to have a car at the show. (To tote the water.)

**Scorers** - Four (two for am and two for pm) needed for each day. Math and calculator skills a plus.

**Judges' Scribes** - Judges prefer to keep one scribe for the entire day. Experience is necessary.

**Ring Stewards** - The information link between the rider, the show management and the judge. Don't worry; you'll have access to a walky-talky. Eight needed.

**Runners** - Stamina and patience help. Great volunteer opportunity for Junior Riders. Eight needed.

**Judge's Transportation** - Pick up the judges at the airport and make sure they make their return flights. Four needed.

**Floater and Fill-ins** - Be available to help if necessary. Two needed am & pm each day for a total of eight. This is a great slot for a spouse or parent.

## SVDA Video Library

Our general membership is invited to check out tapes from the Library for a period of ten days. A donation of \$5.00 per tape is requested, plus \$3.50 for shipping one tape and \$4.00 for shipping two tapes. Since your first selection may be out, please indicate additional choices. Tapes may be kept for ten days and a \$1.00 per tape per day late fee will apply for overdue tapes. This is a great opportunity to view dressage tapes at your leisure and convenience. **Keep a copy of the tapes list and order form. We will update the tapes list in the Half - Halt when purchases are made.**

### TRAINING SERIES

#### I. Dr. Reiner Klimke's Dressage Training Series

1. Basic Training of the Young Horse
2. On the Way to the L (Easy) Category
3. The Training of the Horse in the L Category
4. On the Way to the M (Middle) Category
5. The Training of the Horse in the M Category
6. On the Way to the S (Difficult) Category
7. From Prix St George to Intermediare I
8. Training Intermediare I to Intermediare II
9. The Training of the Grand Prix Horse
10. Preparing for the Grand Prix Special

#### II. Dressage Training with Kyra Kyrklund

- Vol. 1 and 2- (on the same tape)
- Vol. 3 - The Horse's Outline and Collection
- Vol. 4 - Lateral Movements
- Vol. 6 - Advance Movements

#### III. The Art of Classical Dressage with Arthur Kottas the Chief Rider of Spanish Riding School of Vienna

- Part 3 - From Snaffle to Double Bridle - Systematic training exercises novice to GP levels
- Part 6 - The Classical Art of Modern Riding in Modern Dressage Sport

#### IV. The Art of Riding -

##### Baron Hans von Blixen-Fineke

1. Starting the Young Horse
2. Basic Schooling
3. Work in Collection
4. Advanced Dressage

### USDF NATIONAL SYMPOSIUMS

#### 1996 U.S. Dressage Federation Symposium

(Robert Dover, Hilda Gurney, Michael Poulin, and Jessica Ranshausen)

- Vol. I Seat and Position of Rider
- Vol. II Suppleness & Straightness-movements to 2nd level
- Vol. III Intermediare I through Grand Prix
- Vol. IV Pirouettes, Piaffe, Passage and the Grand Prix Test

#### 1997 U.S. Dressage Federation Symposium

(Steffen Peters and Elizabeth McMullen)

- Vol. I Training through Third Level
- Vol. II Fourth Level and Prix St. Georges
- Vol. III Intermediare I through Grand Prix

### DRESSAGE EXHIBITIONS AND COMPETITIONS

- The Volvo World Cup Finals Gothenburg - 1994
- 1996 Centennial Olympic Games-Dressage
- The Volvo World Cup Dressage -  
1995 Freestyle to Music - Los Angeles
- The Volvo World Cup Dressage to Music Finals  
's-Hertogenbosch 1997

### IMPROVING DRESSAGE TEST SCORES AND COMPETITION HELP

#### Improving Dressage Scores On the Levels - How to Ride the 1995 Dressage Tests:

- Vol. 1 Training through First Level
- Vol. 2 Second through Fourth Level

#### Improving Your Dressage Test with Dane Rawlings

(Hints about learning the test, riding corners, circles, diagonals, entering the arena, etc.)

#### Braiding Techniques

### VARIOUS TAPES

- Linda Tellington - Jones Ttouch for Dressage
- Dressage for Juniors and Young Riders
- Lungeing and Long Reining - Dane Rawlings
- Cavaletti: A Training Tape - Dr. Reiner Klimke
- Centered Riding with Sally Swift - Tape 2
- The Half Halt Demystified - Jane Savoie
  1. Learning the Half Halt
  2. Putting Your Horse on the Bit

Please indicate your video selections in order of preference and enclose a check for \$5.00 for each tape ordered. A maximum of two tapes may be ordered at one time. Include \$3.00 shipping for 1 tape, \$4.00 for 2 tapes. Since your choices may already be out, please indicate additional tapes that you would like to view. Tapes may be kept for ten days. A \$1.00 per tape per day late fee will apply.

*The SVDA Video Order Form can be found in the Forms Section of this manual.*

## SVDA Video Library Order Form

Please indicate your video selections in order of preference and enclose a check for \$5.00 for each tape ordered. A maximum of two tapes may be ordered at one time. Include \$3.00 shipping for 1 tape, \$4.00 for 2 tapes. Since your choices may already be out, please indicate additional tapes that you would like to view. Tapes may be kept for ten days. A \$1.00 per tape per day late fee will apply.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Choices: (1) \_\_\_\_\_ (2) \_\_\_\_\_

(3) \_\_\_\_\_ (4) \_\_\_\_\_

Make check payable to **SVDA, Inc.** Mail order to:

Mary Winchell  
35560 Old Wakefield Rd  
Waverly, VA 23890





*Notes . . .*